

**Diocese of Long Island**

**2010 Ministry Plan  
and Funds Report**

**Thankfulness**



**many hands make one dominion in the sea**

**November 13–14, 2009  
143rd Diocesan Convention**



————— The Episcopal Church in —————  
BROOKLYN □ QUEENS □ NASSAU □ SUFFOLK  
————— The Diocese of Long Island —————

October 22, 2009

Dear Sisters and Brothers,

As we begin the work before us in this convention I ask you to examine the proposed Ministry Plan (aka budget) for 2010 with a prayerful eye toward the ministry we are called to accomplish in this diocese.

The creation of this Ministry Plan is the result of the collective efforts of the Department of Budget, the Diocesan Council, me and the diocese's staff. Ultimately, the Ministry Plan of the Diocese of Long Island will be the work of this convention as we together set in place a plan to support mission moving forward.

I am extremely grateful to our diocesan treasurer, Ron Cole, all the members of the Department of Budget, Louise Baietto and her staff and the diocese's staff, all of whom took seriously my call to set a new path in mission and to create a Ministry Plan that reflects our hope and desire for the growth in mission and ministry.

The ministry plan represents a significant increase in our spending for mission initiatives across the diocese. It reflects my belief that the diocese is all of us working together to support and encourage ministry on the local level. In order to accomplish this reality we must adjust our thinking about tithing and assessment. You will discover that the Ministry Plan is built upon the assumption of a tithe from each congregation and not the usual asking. It is balanced but represents an increase in cost for new staff and programs all of which are focused solely on strengthening parish based ministry. In secular terms, the tithe that is called for in this plan is the per-congregation cost for the service the diocese's staff will provide to each individual congregation.

As you review this plan, I pray that you will become as excited as I am about the future direction of our diocese and the aggressive plan to move us forward in mission. Our goal is to fully live into the Baptismal Covenant and work diligently for the cause of Jesus Christ in the communities we are called to serve.

As a right beginning in this process of our understanding that we are all called together in mission, you will find a full and transparent disclosure of all diocesan finances following the proposed Ministry Plan. Please recognize in these documents that the dollars and figures represent the real cost of our ministry. The reports are a labor of love and faithfulness on the part of the diocese's staff. I believe you will find that we are a faithful, dedicated, and honorable people on mission in this Dominion in the Sea.

May God continue to bless the good work begun in all of us.

Blessings,

The Rt. Rev. Lawrence C. Provenzano  
Bishop

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## **Introduction**

Each year as Convention approaches, Diocesan Council, which has the responsibility to present the annual budget to Convention, working through the Department of Budget, studies the ministries and resources of the diocese and makes plans for how best to fund this work. It is hoped this narrative description of the recommended 2010 budget and program is helpful in understanding the accompanying financial budget.

As much of the mission and ministry of the diocese is funded from sources other than the convention budget, i.e., through our diocesan corporations (the Trustees of the Estate Belonging to the Diocese of Long Island, the George Mercer Jr. Memorial School of Theology, Episcopal Charities of Long Island, Camp DeWolfe, Cathedral of the Incarnation, Episcopal Community Services) and diocesan institutions (Episcopal Health Services), additional information has been included to provide you, either in depth or by reference, with a comprehensive view of how the Diocese of Long Island is responding to God's call.

## **THE DIOCESAN CONVENTION BUDGET** ***(now known as the Ministry Plan)***

The budget presented annually to the Diocesan Convention supports the Convention's programs of mission, outreach, and proclamation. The revenues received from congregations, trust funds, service and other revenue provide financial support to programs for constituencies ranging from our youth and senior populations to mission congregations. The budget supports diocesan communications (*The Dominion* and diocesan website), the work of our Bishops and Archdeacons, provides small subsidies to Camp DeWolfe and our Cathedral, and funds the maintenance of physical resources (buildings, computers, telephone systems, etc.) necessary for the day to day operation of the Diocese. The various components of the budget are further described below.

### **Revenue:**

The missions and parishes of the Diocese of Long Island voluntarily provide the majority of revenue that sustains our ongoing operations. Trust funds, including the Episcopal Fund, which underwrites a significant portion of the expenses of the Episcopate, provide additional revenue.

Grant Revenue consists of designated grants received from sources outside the diocesan budget which are simply "passed through" the diocesan books. In 2008, \$96,189 was received from the Astor Fund, a trust fund administered by the National Church, the income only to be used for projects in the five boroughs of New York City. It is disbursed by authority of an advisory committee of representatives from the dioceses of New York and Long Island, between whom the income is divided equally, and requires final approval of Executive Council. In 2008, the following grants were awarded by them: St. George's AIDS Ministry, Brooklyn (\$3,540); Canterbury Society Archdeaconry of Brooklyn (for campus ministry)(\$25,000); Filipino Ministry at St. John's, Flushing (\$25,000); Indian Ministry at St. Paul's, Woodside (\$25,000). And Hispanic Ministry at St. Mark's, Jackson Heights (\$17,649). Grants for 2009 consisted of \$6,000 from

Episcopal Charities of Long Island for Diocesan Youth Ministry and \$2,750 from the Astor Fund for St. George's AIDS Ministry, Brooklyn. No grants are assumed in the 2010 budget.

The Diocesan Office of Finance and Administration also provides fee based accounting and administrative services to other diocesan corporations which is reflected "Service and Other Revenue." There are also other sources of income from certain funds of the Trustees which are addressed in a later section. The following table compares the various sources of revenue from 2008 and 2009, together with the projections for 2010. Funds were transferred from reserves<sup>1</sup> in 2008 and 2009 to cover the expenses of the search for a coadjutor as well as expenses of the Diocesan Review Committee and Ecclesiastical Court.

	2008		2009		2010	
	Actual		Budget		Proposed	
<b>Revenue</b>						
Congregations	2,212,574	69%	2,357,500	74%	2,650,000	82%
Trust Fund income	260,068	8%	261,769	8%	260,000	8%
Grants	96,189	3%	17,750	1%	0	0%
Service & other revenue	432,320	14%	410,295	13%	340,000	10%
Transfer from reserves	184,478	6%	149,800	5%		0%
<b>Total Revenue</b>	<u>3,185,629</u>	100%	<u>3,197,114</u>	100%	<u>3,250,000</u>	100%

This year's projections assume a greater percentage of support from congregations with the expectation that the minimum level of giving be the tithe.

### **Expenses**

The revenues anticipated will support a variety of ministries, programs, and activities both within and outside the diocese. Local and global church work is becoming more intertwined and our budget begins to reflect that.

These expenses are classified into three broad categories (Program, The Episcopate and Administration) summarized below. (In 2008 and 2009, we had the additional expenses related to the search, nomination and election of our bishop coadjutor.) Actual expenses are reflected for 2008, budgeted for 2009 and proposed for 2010:

<sup>1</sup> The diocese maintains reserves for those events or situations which do not occur regularly, e.g., the Diocesan Review Committee, Ecclesiastical Court, unemployment insurance claims, General Convention and the Lambeth Conference. These reserves have been funded by either escrowing monies from annual budgets or, in those few years where there were surpluses, from excess revenue.

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
Program	\$1,268,750	40%	\$1,175,765	37%	\$1,302,816	40%
The Episcopate	\$824,193	26%	\$946,641	30%	\$1,017,000	31%
Administration	\$1,037,155	33%	\$924,908	29%	\$930,184	29%
Coadjutor Search	\$55,478	2%	\$149,800	5%	\$0	
Total Expenses	\$3,185,576	100%	\$3,197,114	100%	\$3,250,000	100%

## **PROGRAM**

### **Executive Council Asking**

"Hope. Mission. Accountability. Transparency. Honesty. Giving to others first and then to ourselves, last." These are the "aspirations" expressed in the Presentation Letter of the Joint Standing Committee on Program, Budget and Finance as it laid out the mission funding priorities for the 2010-2012 triennial budget adopted at the recent 76<sup>th</sup> General Convention and echo the words of our Presiding Bishop that the "heartbeat" of the Episcopal Church shall be "*mission, mission, mission.*" (View the full budget report at [www.episcopalchurch.org/documents/2010\\_-\\_2012\\_DFMS\\_GC\\_Budget\\_Adopted\\_July\\_16\\_2009.pdf](http://www.episcopalchurch.org/documents/2010_-_2012_DFMS_GC_Budget_Adopted_July_16_2009.pdf))

The diocesan asking for 2010, which is calculated at 21% of congregational giving and other revenue as reported in the diocesan financial statements for 2008, is \$643,097.

### **Reserves for General Convention and Lambeth Conference and Support for Province II**

In addition to our support for the work of the General Convention, we also fund reserves to (1) cover the expenses of our Diocesan Deputation to the triennial **General Convention**; and (2) allow our Bishop's participation at **Lambeth Conference**, which occurs every ten years. We also provide annual support to the work of **Province II**<sup>2</sup> of which Long Island is a member.

General Convention Reserve	\$20,000 per annum	(\$60,000 in 3 years)
Lambeth Conference Reserve	\$4,000 per annum	(\$40,000 in 10 years)
Province II		\$4,400 annual support for 2010

The **Department of Mission**, in addition to providing small subsidies to mission congregations throughout our four archdeaonries, continues also to provide salary support to Chinese Ministry at Church of the Holy Spirit, Brooklyn. The 2010 budget proposes support of \$121,500 for the work of the Department.

Expenses of **Diocesan Youth Ministry** (\$40,000) include the cost of the current part-time interim director as well as programmatic events such as Nightwatch, Kids of the

<sup>2</sup> Province II consists of the dioceses of: Long Island, New York, Albany, Central New York, Rochester, Western New York, Newark, New Jersey, Haiti and the Virgin Islands.

Kingdom, Province II Youth Ministry Conference, a diocesan mission trip and the diocesan pre-convention meeting for youth. (A full-time youth director will join the Bishop's Staff in 2010. Salary and benefits is included under Office of the Bishop below.) **Camp De Wolfe** will receive an allocation of \$21,000 in 2010, consistent with past years. Funding for **Hispanic Ministry** will allow the continuation of salary and mission support for Iglesia de la Santa Cruz, Brooklyn, and the ongoing work of the Hispanic Commission.

The **Cathedral of the Incarnation** will again receive \$105,940 to assist in offsetting expenses of its Central Maintenance Department which renders building and grounds services to the diocesan properties and during diocesan events held at the Cathedral Church.

In support of the **Millennium Development Goals (MDGs)**, the Diocese had, since September 2003 (under two three-year contracts), been supporting Jenny Coley, a missionary assigned to the Council of Anglican Province of Africa where she served as HIV/AIDS mission partner associated with the Province of West Africa. Jenny's assignment has been completed and the diocese is evaluating other opportunities in support of the MDGs. Towards that end, "0.7% giving for MDGs" (\$22,879) is budgeted for 2010 reflecting the diocese's on-going commitment to MDGs as a top mission priority.

The **Office of Communications** (\$150,000) supports the mission and ministries of the diocese including its related organizations through (1) Internet and technology applications to enhance our website and other electronic communication within the diocesan offices and the greater diocese; and (2) production of *The Dominion* and circulation in partnership with *Episcopal Life* to 18,000 households.

**Other Ministry** (\$40,000) consists of support for the work of various diocesan committees, commissions and related activities: the Commission on Ministry, Commission on Liturgy and Music, Department of Program and Services, Diocesan Ecumenical Commission, Vocational Diaconate, Diocesan Sponsored Events, Deployment Process, and Ecumenical Dues.

**Retired Clergy/Lay Programs** allows the diocese to support its retired clergy with the provision of an annual \$650 grant to defray medical expenses together with a \$250 grant to surviving spouses for the same purpose. 87 clergy and 51 surviving spouses benefited in 2009 from this program. These grants, together with a \$5,000 life insurance policy (for both retired clergy and lay), constitute the **Retired Clergy/Lay Programs** budgeted expense of \$80,000.

**Pass Through Grants** are, as noted, on page 1, remitted to organizations specifically designated by the grantor.

#### **THE EPISCOPATE - Office of the Bishop**

This office supports the Bishop in his administrative responsibilities as well as pastoral ministries. This includes work related to the implementation of both Diocesan and

General Convention initiatives and policies and support of the ecumenical initiatives and relationships within the Episcopal Church and Anglican Communion.

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Bishop's salary & benefits	\$345,683	\$427,476	\$254,000
Bishop's travel expenses	\$54,696	\$71,318	\$55,000
Bishop's staff salaries & benefits	\$347,043	\$374,259	\$614,000
Bishop's staff travel expenses	\$39,558	\$19,588	\$40,000
Archdeacons' expenses	\$37,213	\$54,000	\$54,000
Total	\$824,193	\$946,641	\$1,017,000

**Bishop's Salary/Benefits and Travel Expenses**

In 2010, the diocesan bishop will receive a salary of \$154,000 from the diocesan budget and benefits consisting of pension, medical/dental/life insurance, a "social security offset," and housing equity account in accordance with diocesan policy. In addition, Episcopal Health Services (EHS) will pay him a stipend of \$3,000 per month (which will be assessed for pension) for services rendered to that corporation as its Chief Executive Officer (CEO) as required by law. \$55,000 will also be provided in the diocesan budget for travel and related expenses which will include the cost of gas for an automobile to be provided by EHS for his use. (Both the stipend and provision of an automobile by EHS is consistent with past practice for previous bishops.)

**Bishop's Staff Salaries/Benefits/Travel Expenses**

The 2010 budget assumes the following positions under the Bishop's Staff:

- Canon to the Ordinary (ordained)
- Deployment Officer
- Deputy for Communication<sup>3</sup>
- Deputy of Youth Ministry (Full Time)
- Secretarial/administrative support for all of the above including the Bishop

While salary ranges have been determined, the actual compensation packages will be calculated once the individual's status (i.e., clergy or lay) is known.

**Archdeacons' Expenses**

As in past years, the archdeacons will be provided with an annual allocation to cover expenses related to their responsibilities.

**The Diocesan Chancellor**

It should be noted that the diocesan chancellor, an attorney in private practice, does not receive a salary or any cash remuneration for the services he renders to the bishop, the diocese or its congregations nor is he provided with diocesan office space or secretarial support. He has, for the past two years, been provided with the use of an apartment in Diocesan House for which he does not pay rent.

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<sup>3</sup> The Deputy for Communication will also oversee those responsible for information technology and production of *The Dominion*.

## **ADMINISTRATION**

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Salaries and Benefits	\$567,089	\$599,308	\$599,308
Staff Travel & Related Expense	\$15,033	\$20,727	\$20,726
Office Expenses	\$145,601	\$154,501	\$154,640
Diocesan House Maintenance	\$116,572	\$125,372	\$125,510
Diocesan Convention	\$19,229	\$25,000	\$25,000
Transfers to Reserves	\$69,500		
Expenses (2008)/Reserve (2010) for Diocesan Review Committee and Ecclesiastical Court	\$104,131	\$0	\$5,000
Total program	\$1,037,155	\$924,908	\$930,184

## **Office of Finance and Administration**

The Office of Finance and Administration is responsible for oversight of the financial, investment and administrative functions of the diocese including human resources and benefits administration, corporate insurance and real estate, diocesan archives and facilities management and the coordination of the annual diocesan convention. This is accomplished through the

- Provision of centralized accounting and administrative services to Diocesan Council and five diocesan corporations (Episcopal Charities; Camp DeWolfe; Cathedral of the Incarnation; Mercer School of Theology; and Trustees of the Estate Belonging to the Diocese of Long Island); and
- Facilitation of a voluntary payroll-processing program for all congregations and institutions within the diocese.

The Office also serves as a resource to clergy, vestries and treasurers throughout the diocese in the area of parish finance and administration as well as assisting clergy in understanding the benefits and services of the Church Pension Fund and its affiliated organizations as related to their personal financial situations and those of their congregations.

The staff consists of the following seven positions:

- Deputy for Finance and Administration
- Office Manager and Health Plan Administrator
- Administrative Assistant
- Receptionist
- Accounting Manager
- Accounting Clerk
- Payroll Clerk (Part-time)

## **Office Expenses**

This broad budget category covers the day-to-day costs of operating the diocese (telephone, postage, supplies, computers, office equipment, etc). Included also is the

cost of the annual audit and a small amount for legal expense when services of outside counsel are required.

### **Diocesan House Maintenance**

By resolution dated November 19, 1964, the Cathedral Chapter granted to the diocese the "right and privilege of using the present See House<sup>4</sup> for a Diocesan center provided that all expenses of converting the same to a Diocesan Center and all future maintenance of the building and grounds be undertaken by the diocese." Accordingly, while Diocesan House remains the property of the Cathedral, the costs of improvements, insurance and maintenance are borne by the diocese through the annual Convention budget. The expenses included in the diocesan budget cover the salary and benefits of a building custodian, utilities, insurance and repairs and maintenance.

### **Diocesan Convention**

This item covers the direct expenses of the diocese related to diocesan convention: reproduction and mailing of Pre-Convention and Diocesan Journals, hotel accommodations, transportation and meals for diocesan staff and guests, audio visual services and equipment leasing.

### **Transfers to Reserves**

The Diocesan Convention budget ended the 2008 year with excess revenue of \$69,500 which, as authorized by Diocesan Council at its March 2009 meeting, was transferred as follows: \$4,000 (Lambeth Conference Reserve); \$25,000 (Ecclesiastical Court Reserve) and \$40,500 (Contingency Reserve).

### **Expenses/Reserve for Diocesan Review Committee and Ecclesiastical Court**

The Diocesan Review Committee and Ecclesiastical Court meet as needed; therefore, a reserve is established to cover expenses (largely legal) when required. In 2008, \$104,131 was expended from reserves. For 2010, \$5,000 has been budgeted for transfer to the reserve. Reserve balances at August 31, 2009 were: Ecclesiastical Court (\$25,000) and Diocesan Review Committee (\$47,095).

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<sup>4</sup> See House was constructed in 1870 as the home for the first Bishop of Long Island, the Rt. Rev. Abram Littlejohn as a gift from the Cathedral benefactress, Cornelia Stewart, and served as the residence of the Bishop of Long Island until 1965 when the Diocese sold the original Diocesan House in Brooklyn and relocated the offices to Garden City.

<b>CONVENTION BUDGET</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>	
		<b>Actual</b>		<b>Budget</b>		<b>Proposed</b>	
<b>Revenue</b>							
1	Congregations	2,212,574	69%	2,357,500	74%	2,650,000	82%
2	Trust Fund income	260,068	8%	261,769	8%	260,000	8%
3	Grants	96,189	3%	17,750	1%	0	0%
4	Service & other revenue	432,320	14%	410,295	13%	340,000	10%
5	Transfer from reserves	184,478	6%	149,800	5%		0%
6	<b>Total Revenue</b>	<u>3,185,629</u>	100%	<u>3,197,114</u>	100%	<u>3,250,000</u>	100%
<b>Expenses</b>							
<b>PROGRAM</b>							
7	Executive Council Asking	463,050		476,664		643,097	
8	General Convention (2012)	20,000		20,000		20,000	
9	Provincial Synod	4,400		4,400		4,400	
10	Lambeth Conference (2018)	41,785		1,000		4,000	
11	Department of Mission	96,720		116,168		121,500	
12	Retired Clergy/Lay Programs	79,377		81,400		80,000	
13	Diocesan Youth Ministry	51,345		59,030		40,000	
14	Communications Office	153,019		150,000		150,000	
15	Camp DeWolfe	21,013		21,013		21,000	
16	Cathedral of the Incarnation	100,000		105,940		105,940	
17	Hispanic Ministry	99,987		75,000		50,000	
18	Millennium Development Goals	18,000		18,000		22,879	
19	Other Ministry	23,865		44,400		40,000	
20	Pass Through Grants	96,189		2,750		0	
21	<b>Total Program</b>	<u>1,268,750</u>	40%	<u>1,175,765</u>	37%	<u>1,302,816</u>	40%
<b>THE EPISCOPATE</b>							
22	Bishops' salaries & benefits	345,683		427,476		254,000	
23	Bishops' expenses	54,696		71,318		55,000	
24	Bishops' staff salaries & benefits	347,043		374,259		614,000	
25	Bishops' staff expenses	39,558		19,588		40,000	
26	Archdeacons' expenses	37,213		54,000		54,000	
27	<b>Total Episcopate</b>	<u>824,193</u>	26%	<u>946,641</u>	30%	<u>1,017,000</u>	31%
<b>ADMINISTRATION</b>							
28	Salaries and Benefits	567,089		599,308		599,308	
29	Staff Travel and Related Expense	15,033		20,727		20,726	
30	Office Expenses	145,601		154,501		154,640	
31	Diocesan House Maintenance	116,572		125,372		125,510	
32	Diocesan Convention	19,229		25,000		25,000	
33	Transfers to Reserves	69,500		0		0	
34	Dio Review Comm & Eccl Court	104,131		0		5,000	
35	<b>Total Administration</b>	<u>1,037,155</u>	33%	<u>924,908</u>	29%	<u>930,184</u>	29%
36	Coadjutor Search Process	55,478	2%	149,800	5%	0	0%
37	<b>Total Expenses</b>	<u>3,185,576</u>	100%	<u>3,197,114</u>	100%	<u>3,250,000</u>	100%
38	<b>REVENUE LESS EXPENSES</b>	<u>53</u>		<u>0</u>		<u>0</u>	

**The Trustees of the Estate  
Belonging to the Diocese of Long Island**

The Trustees of the Estate Belonging to the Diocese of Long Island (the "Trustees") is a New York corporation formed in 1868 by Special Act of the Legislature of the State of New York created and organized primarily to hold real and personal property for the uses and purpose of the Episcopal Church in the Diocese of Long Island. In addition, the Trustees operate and manage the Diocesan Investment Fund as an investment vehicle for the diocese, its several corporations and the parishes, missions and institutions of the diocese. The Bishop is a member, ex officio, of the Trustees and by diocesan canon, serves as its president. The elected members consist of eight persons elected by Diocesan Convention, each of whom serves a four-year term. The canons provide further that at least three trustees be of the clerical order.

The Trustees funds consist of both unrestricted and restricted monies. The income of the **unrestricted** funds is designated by the Trustees for operating and property expenses. In 2004, following a property dispute and lengthy litigation over the Maycroft Estate (property left to the Trustees in 1926), the Trustees received \$10 million from the sale proceeds, the income of which has been designated by them for use by the Bishop upon presentation of an annual budget for their approval.

The budgets for 2009 and actual expenses for 2008 are enumerated below the respective fund. The projected investment income for 2010 is also reflected for each; the Trustees' budgets for the three funds will be developed by year end in collaboration with Bishop Provenzano. At August 31, 2009, the market value of the Trustees unrestricted investments which generate the income for these funds was \$18.9 million.

The **Operating Fund** covers the Trustees' general expenses: audit, legal, insurance and administrative. The Trustees have no employees; support is provided by diocesan staff for which the Trustees pay a fee for services rendered. In addition, the practice of the Trustees has been to provide an annual grant of \$50,000 in support of the Diocesan Convention budget. The Trustees also provide funds, upon request, to Camp DeWolfe for major property repairs and improvements. Since 2000, that support has totaled \$376,380.

Operating Fund	Budget 2009	Actual 2008	Projected Revenue 2010
<b>Revenue</b>			
Investment Fund Dividends	229,000	226,229	188,000
Repayment from St Bartholomew for rectory renovation <sup>5</sup>	6,000	4,000	6,000
<b>Total Revenue</b>	235,000	230,229	194,000

<sup>5</sup> In 2006, the Trustees provided \$75,000 to St. Bartholomew's Church, Brooklyn, for renovation of its rectory to accommodate its newly appointed priest-in-charge. This amount is to be repaid at the rate of \$500 per month which includes interest.

**Expenditures**

Diocese of Long Island (Annual Grant)	50,000	50,000
Camp DeWolfe (Grant for Improvements)	40,000	45,792
Audit	15,900	15,000
Legal	50,000	33,365
Property/Liability Insurance	25,000	30,067
Administrative Expenses	20,000	19,611
<b>Total Expenditures</b>	<b>200,900</b>	<b>193,835</b>

**Revenue over (under) Expenditures**

<b>34,100</b>	<b>36,394</b>
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The **Redundant Property Fund**, created in 1995 by Trustee resolution (and amended in 2007), is an additional mechanism for the Bishop and Trustees to further support the mission and ministry of the Diocese. The principal of the fund consists of the net proceeds from the sale of redundant properties since 1994. While the principal is to remain intact, the income is allocated equally to the following funds: (1) the **Episcopal Fund**, which income is restricted to use in defraying the costs of the Episcopate; (2) the **Ministry Development Fund**, which allows the Bishop to support the placement of newly ordained persons in parochial positions; and (3) the Redundant Property Fund for maintenance of the four **Trustee-owned residential properties**. The resolution further provides that the proceeds from the sale of property belonging to the diocese other than churches and their adjacent property be placed in appropriate funds upon recommendation of the Bishop and with the concurrence of the Trustees. The policy is reviewed annually by the Bishop and Trustees.

In June 2009, the Trustees purchased a home in Garden City as an Episcopal residence which will serve as the home for Bishop Provenzano and his family during his tenure and for the future bishops of Long Island. The purchase price of the home was \$1.885 million which was funded from the principal of the Redundant Property Fund. The reduction in the projected revenue for 2010 reflects the withdrawal of these funds from the Investment Fund.

<b>Redundant Property Fund</b>	<b>Budget 2009</b>	<b>Actual 2008</b>	<b>Projected Revenue 2010</b>
<b>Revenue</b>			
Investment Fund Dividends	345,500	344,063	288,182
<b>Expenditures</b>			
<b>Trustee-owned Residential Properties</b>			
152 Kilburn Rd, Garden City ( <i>Bishop Walker</i> )	27,000	28,390	
3 Fairway Court, Bay Shore ( <i>Bishop Ottley</i> ) <sup>6</sup>			

<sup>6</sup> Utilities and maintenance at 3 Fairway Court have been covered under the Diocesan Convention budget.

191 Kensington Rd, Garden City (used by Cathedral) <sup>7</sup>		
43 Euston Rd, Garden City (Bishop Provenzano)		
Reserve for major improvements	88,397	86,297
Transferred to <b>The Episcopal Fund</b>	115,052	114,688
Transferred to <b>Ministry Development Fund</b>	115,052	114,688
<b>Total Expenditures</b>	<u>345,500</u>	<u>344,063</u>
<b>Revenue over (under) Expenditures</b>	<u>0</u>	<u>0</u>

Income from the sale proceeds of the **Maycroft** estate, as indicated earlier, is designated by the Trustees for use by the Bishop upon presentation of an annual budget for their approval. In addition to providing funds for capital improvements to the Cathedral, Diocesan House and the Mercer School, supplemental support has also been given to Hispanic Ministry and the Mercer School for administrative salaries. The Bishop's Initiatives have also enabled expansion of the diocesan Communications Office to include upgrading and improvements to the diocesan website; supplemented travel expenses to the 2008 Lambeth Conference; supported ministry development in the Archdeaconry of Queens, and financial support to the Programa Hispano at the General Theological Seminary.

	<b>Budget 2009</b>	<b>Actual 2008</b>	<b>Projected Revenue 2010</b>
<b>Maycroft Income</b>			
<b>Revenue</b>			
Investment Fund Dividends	560,000	558,908	466,700
<b>Expenditures</b>			
Bishop's Initiatives	125,000		
Supplemental Support for Mercer Maintenance Fund	112,000	100,000	
Salary Support for Mercer School (salary)	70,000		
Hispanic Ministry	50,000	100,000	
Cathedral Improvements	100,000	100,000	
Contingency	103,000		
Diocesan House improvements		100,000	
Programa Hispano (General Theological Seminary)		6,000	
Ministry Development (St. Gabriel's, Hollis)		9,000	
Diocese of the Virgin Islands		5,000	
Lambeth Conference		50,000	
<b>Total Expenditures</b>	<u>560,000</u>	<u>470,000</u>	
<b>Revenue over (under) Expenditures</b>	<u>0</u>	<u>88,908</u>	

Earlier this year, and as reported in the May edition of *The Dominion*, the Trustees provided support to The General Theological Seminary (GTS) in its efforts to finance two major projects: the geothermal heating/cooling system and the Desmond Tutu Center.

<sup>7</sup> 191 Kensington Road has been used by the Cathedral to house its Canon Pastor since 2004 when Archdeacon Greco retired. The Cathedral bears the expense of utilities and maintenance.

Specifically, the Trustees have agreed to guarantee a portion of the debt incurred by GTS. In support of that \$5 million guarantee, the Trustees have received collateral in the form of a lien on the premises that constitute the principal properties of the Seminary. This is a short-term arrangement.

### **Restricted Funds:**

The Trustees also hold "in trust" approximately 110 funds either bequeathed to them under wills or with trust powers granted by court order. The principal of these funds is permanently restricted and, depending on the governing document, the income may be used for specifically designated purposes. The majority of these funds provide income to named parishes, missions and/or organizations which is distributed by the Trustees in accordance with the will or court order. A number of these trust funds provide income to the bishop or diocese for furtherance of its ministry. Those funds are as follows:

The **Aged and Infirm Clergy Fund** was organized in 1842 as "The Fund for the Aged and Infirm Clergymen" and incorporated as such by Special Act of the New York Legislature on March 25, 1870. In 1907, (following initiation by Bishop Littlejohn in 1901), a related corporation "The Fund for the Families of Deceased Clergymen in the Diocese of Long Island" was incorporated, also by Special Act of the New York Legislature. Both corporations merged with the Trustees of the Estate in 1927 by Special Act of the New York State Legislature. A 1928 resolution of the Trustees of the Estate established the criteria for the distribution of income from the merged funds to eligible clergy and family dependents.

At August 31, 2009, the market value of the fund was \$998,000. The fund's income has been used to provide financial assistance through quarterly grants to retired clergy and surviving clergy spouses who demonstrate need. 23 individuals were assisted in 2008 and 2009. A total of \$60,000 was distributed in 2008 with a similar amount anticipated for 2009. The income is expected to be significantly less for 2010.

**Work Among the Aged** was established by Trustee resolution dated 12/27/77 with the proceeds of the Estate of Edwin G. and Martha C. Bruns whose Will stipulated that the proceeds were to be used, at their [Trustees] discretion...for the diocese concerned...to or for the use of a home or homes for the aged or otherwise towards assisting the aged." The Trustee resolution stated that "the income be paid over at least annually to the **Bishop** to be expended by him for Christian ministry to the aged within the Diocese."

At August 31, 2009, the market value of the fund was \$676,000. The fund generates approximately \$35,000 per year in income and has been used to cover the cost of Medicare supplement plans to retired individuals who do not receive them as post-retirement benefits. Two individuals are presently being assisted in this manner.

**The Shiers Fund** represents a legacy left to the Church of the Good Shepherd, Brooklyn, under the will of Charlotte Shiers wherein she bequeathed her residuary estate to said Church with the provision "to use only the income thereof for the assistance and benefit of only the poor and sick of said Church, under the direction of its Rector or Pastor." Under a 1945 court order dissolving the church, the Trustees became the

successor trustee "to hold the same and to use the net income only thereof for the benefit of the poor and sick of the Diocese with preference to be given in the allocation of such income to such of the poor and sick of the Diocese who were members of the Church of the Good Shepherd so long as there may be such."

At August 31, 2009, the market value of the fund was \$101,000. The fund generates approximately \$5,200 per year; one individual is presently receiving assistance.

The **Bishop of Long Island as Administrator Fund** was established with \$60,500 received (1981) as a distribution from the dissolution of The Protestant Episcopal Society for Promoting Religion and Learning in the State of New York "the income of which to be used for scholarships for students of theology from the particular diocese [six dioceses were recipients] who are of good character and competent ability, but who are in circumstances which do not admit prosecuting the study of theology without such aid, each fund to be administered by the appropriate **Bishop**, giving priority, first, to persons proposing to seek ordination to the priesthood of the Episcopal Church and second, to those enrolled at divinity schools of the Episcopal Church."

At August 31, 2009, the market value of the fund was \$181,000. The fund generates approximately \$9,000 per year which has been used by the Bishop to assist seminarians with additional educational assistance. At present the fund is "underwater<sup>8</sup>" and no withdrawals are permitted.

**The Episcopal Fund** was incorporated (1869) as "The Trustees for the Management and Care of Property for the Support of the Episcopate of the Diocese of Long Island" and was merged under Chapter 429 of the Laws of 1927 with the Trustees of the Estate Belonging to the Diocese of Long Island. It was originally established with a portion of a similar fund received from the Diocese of New York plus initial subscriptions of the churches then existing on Long Island. Therefore, for many years, it was the beneficiary of an annual offering for the support of the Episcopate, plus certain legacies received from time to time.

At August 31, 2009, the market value of the fund was \$4.07 million. The income is transferred from the Trustees to the diocese and is reflected in the trust income of the Diocesan Convention budget to defray the costs of the Episcopate. In 2008, the total income was \$237,490. \$239,000 is anticipated for 2009 and \$205,000 is projected for 2010.

**The Messiah and Incarnation Trust Fund** was created by Court Order (1972) following the destruction by fire (1969) of the Church of the Messiah and Incarnation (Brooklyn) and the Vestry Resolution dissolving the parish corporation which conveyed all assets to the Trustees of the Estate "as a trust fund." The Court Order stipulated that "The income be used exclusively for evangelical [sic] and for the advancement of the

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<sup>8</sup> If the market value of a fund is less than the inflation-adjusted book value, current regulations prohibit the payout of income until such time as the market value rises above the adjusted book value. During the "underwater" period the fund continues to earn dividends, which are reinvested.

Protestant Episcopal Church in the Fort Greene area of Brooklyn...the work herein mentioned to be directly under the supervision and management of the **Bishop** of Long Island..." A subsequent Court Order expanded the work to include the entire borough of Brooklyn.

At August 31, 2009, the market value of the fund was \$3.3 million. \$169,000 in income is estimated to be generated in 2010. In addition to the expenses reflected below, there was, at August 31, 2009, \$24,249 in Loans Receivable to four Brooklyn churches and one clergy person.

<b>Messiah &amp; Incarnation Trust Fund</b>	<b>2008</b>	<b>2009 (through August)</b>	
	<b>Actual</b>	<b>Actual</b>	
<b>Revenue</b>			
Investment Fund Dividends	205,321	131,088	
<b>Expenses</b>			
Ascension	41,879	33,138	Clergy Compensation Support
St Andrew's	10,000		Boiler Repair
St Ann and the Holy Trinity	1,000	100	Donations: Facility Use (2008)/Organ Fund (2009)
St Augustine's	135,039		Clergy Compensation Support
St Bartholomew's	3,500		Emergency Masonry Repairs
St Gabriel's	1,500		Support for Girls Friendly Society
St George's	3,000		Support for Archdeaconry Youth Ministry
St. Mary's	27,823	41,712	Lay Compensation Support
Santa Cruz	27,135		Rectory renovation/Clergy moving expenses
Igbo Ministry	15,555		Clergy Stipend
Black Alumni of Pratt Institute	1,000	2,000	Scholarship Support
Biko Transformation Center	500		Organizational Support
Staff Travel	5,221		CPE (Clinical Pastoral Education) Conference for EHS
<b>Total Expenditures</b>	273,152	76,950	
<b>Revenue over (under) Expenditures<sup>9</sup></b>	(67,831)	54,138	

The **George Mercer Jr. Memorial Scholarship Fund** was created under the Will of Helen B. Mercer, the benefactress of the George Mercer Jr. Memorial School of Theology and "bequeathed to the Trustees of the Estate to be held by it . . . the income thereof only to be used and applied (except as hereinafter provided) under the direction of the Trustees, for the purpose of providing scholarships to be awarded annually to worthy or deserving students while pursuing courses of study at Episcopal seminaries in the United States (including the School of Theology), the method to be employed by the Trustees in making such awards, the selection of the students to receive such scholarships and the

<sup>9</sup> The over expenditure in 2008 was covered by accumulated income from prior years.

manner of the expenditure of such income for the benefit of the students to whom such scholarships shall be awarded shall be determined from time to time by the Trustees.”

Applications are submitted by students through their respective financial aid offices at Episcopal seminaries, then reviewed by a committee of the Trustees which makes its recommendation to the full body for approval. The scholarships are paid directly to the seminaries for designated students. Applications are received in October and approved by the Trustees at its December meeting. Accordingly, the \$350,000 designated in the 2009 budget for Other Seminaries has not yet been allocated.

At August 31, 2009, the market value of the fund was \$18.7 million. The fund generated approximately \$1.2 million in income in 2008 and 2009. For 2010, the income is estimated significantly less, at approximately \$970,000. Any unused revenue is returned to the Mercer Scholarship Fund.

<b>Mercer Scholarship Fund</b>	<b>Budget 2009</b>	<b>Actual 2008</b>
<b>Revenue</b>		
Investment Fund Dividends	1,166,500	1,161,558
<b>Expenditures</b>		
Mercer School of Theology	525,000	471,340
Bexley Hall, Rochester		59,000
Episcopal Divinity School		10,000
Virginia Theological Seminary		34,000
Berkeley Divinity School		16,000
School of Theology University of the South		16,000
Nashotah House (no applications received in 2008)		0
Church Divinity School of the Pacific		19,000
Seabury Western Theological Seminary		3,000
General Theological Seminary		120,000
Episcopal Theological Seminary of the Southwest		4,500
Other Seminaries	350,000	281,500
Transferred to Mercer Maintenance Fund in accordance with Will	233,200	232,167
Administrative Expenses	15,000	12,740
Total Expenditures	<u>1,123,200</u>	<u>997,747</u>
Revenue over (under) Expenditures	<u>43,300</u>	<u>163,811</u>

Mrs. Mercer also provided in her Will for the **George Mercer, Jr. Memorial Building Maintenance Fund** (the “Mercer Maintenance Fund”) with an initial gift of \$800,000, “only the income thereof to be used and applied, under the direction of the Trustees of

the Estate, for the expenses of the maintenance, operation, repair, upkeep and preservation of the building (including the land upon which said building shall have been erected, the adjoining parking area and landscaping), and the repair and replacement of and additions to the furniture, furnishings and equipment of said building, and if practicable, also for any appropriate improvements, extensions or enlargements of said building. . . .”

The Will also stipulated that “up to 20% of the income from the Mercer Scholarship Fund could be transferred annually to the Mercer Maintenance Fund should the income of that fund be inadequate for the maintenance of the building.”

The Mercer School was built on land owned by the Cathedral of the Incarnation. In accordance with a 1979 land lease agreement (recently renewed) between the Cathedral and the Mercer School, the Cathedral receives monthly lease payments for the use of the land which are charged against the Mercer Maintenance Fund. The Central Maintenance Department of the Cathedral also provides maintenance and landscaping services to the Mercer School for which the Cathedral is paid. Other fees charged against the Mercer Maintenance Fund include a bookkeeping fee for accounting services rendered by the diocesan accounting office.

At August 31, 2009, the market value of the fund was \$1.2 million. The fund generated approximately \$72,000 in income in 2008 but is “underwater” in 2009 requiring the Investment Fund dividends to be reinvested until the fund returns to its adjusted book value. For 2010, the income is estimated to be significantly less, at approximately \$61,000.

<b>Mercer Maintenance Fund</b>	<b>Budget 2009</b>	<b>Actual 2008</b>
<b>Revenue</b>		
Investment Fund Dividends	72,600	71,884
Reinvested Dividends	(72,600)	
Money Market Interest	500	632
Transfer from Mercer Scholarship Fund	233,200	232,167
Transfer from Trustees/Maycroft Income	112,000	100,000
<b>Total Revenue</b>	<b>345,700</b>	<b>404,683</b>
<b>Expenditures</b>		
Custodial Salaries and Benefits	21,838	19,292
Audit	3,708	3,500
Contracted Services:		
Contracted Services (outside vendors/contractors)	45,000	46,312
Cathedral Central Maintenance	42,376	40,000
Diocesan Accounting Services	4,897	4,622
Payroll & Bank Charges	120	117
Major Improvements/Reserve	84,070	146,676
Land Use Lease (to Cathedral)	22,271	21,327
Utilities (Gas, Electric, Water)	88,500	85,537
Property/Liability Insurance	25,000	29,455

Telephone	420	411
Supplies	7,500	7,434
<b>Total Expenditure</b>	<b>345,700</b>	<b>404,683</b>
<b>Revenue over (under) Expenditures</b>	<b>0</b>	<b>0</b>

## **Benevolence Funds under the Administration of the Bishop**

### **The Bishop's Discretionary Fund**

In addition to contributions received from parish visitations and the loose offering from Confirmations, the **Bishop's Discretionary Fund** receives income from four trust funds held by the Trustees of the Estate which generate approximately \$40,000 per year. This fund enables the Bishop of address needs among congregation and community members.

<b>Bishop's Discretionary Fund</b>	<b>2009 (Through September 30)</b>	<b>2008</b>
<b>REVENUE</b>		
Parishes	2,159	6,473
Confirmation Loose Offerings	1,531	2,608
Investment Fund Dividends	37,868	37,735
<b>Total Revenue</b>	<b>41,558</b>	<b>46,816</b>
<b>EXPENDITURES</b>		
Honoraria and Travel Expenses of Guest Preachers	613	1,211
Organizational Support	1,400	17,064
Financial Assistance to Individuals	10,876	8,287
Flowers	1,078	2,265
Educational Assistance		3,940
Assistance with Conference Expenses	6,866	2,435
Storage/Shipping of Donated Musical Instruments to Haiti		1,078
Supplies	4,205	6,521
Subscriptions and Memberships	2,470	3,247
<b>Total Expenditures</b>	<b>27,508</b>	<b>46,048</b>
<b>Excess of Revenue over Expense</b>	<b>14,050</b>	<b>768</b>

### **The Bishop's Call**

In addition to annual grants received from Episcopal Charities, **The Bishop's Call** receives income from two trust funds held by the Trustees of the Estate which generate approximately \$14,000 per year. This fund enables the Bishop to fund mission and charitable work within the diocese. This fund also enables the Bishop to provide, in certain situations, low-interest loans to individuals in need who are in a position to repay

the indebtedness, thereby ensuring the Bishop a continuous income stream for assistance to others. At August 31, 2009, there was outstanding \$25,796 in Loans Receivable to five individuals.

The Bishop's Call	2009 (Through September 30)	2008
<b>Revenue</b>		
Episcopal Charities Grant	100,000	160,000
Investment Fund Dividends	13,072	13,197
Loan Interest Income	87	261
<b>Total Revenue</b>	113,159	173,458
<b>Expense</b>		
Organizational Support	24,195	133,188
Financial Assistance	4,048	6,837
Educational Assistance	9,413	5,000
Medical Assistance	13,201	7,823
<b>Total Expense</b>	50,856	152,848
<b>Excess of Revenue over Expense</b>	62,303	20,610

### **The Bishop's Fund for Theological Education**

In addition to Confirmation Class Offerings, the **Bishop's Fund for Theological Education** receives income from two trust funds held by the Trustees of the Estate which generate approximately \$15,000 per year. This fund enables the Bishop to assist those engaged in theological study with educational expenses as well as covering confirmation expenses.

The Bishop's Fund for Theological Education	2009 (Through September 30)	2008
<b>Revenue</b>		
Confirmation Class Offerings	6,516	8,259
Investment Fund Dividends	12,809	15,792
<b>Total Revenue</b>	19,325	24,051
<b>Expense</b>		
Educational Assistance	15,558	11,544
Confirmation Expenses	4,445	3,674
Ordination Certificates	225	85
Supplies		386
<b>Total Expense</b>	20,228	15,689
<b>Revenue Over (under) Expense</b>	(903)	8,362

**Other Funds**

In recent years, Episcopal Charities has provided funds to the Bishop (1) to assist in addressing concerns in the areas of **Clergy Wellness** and (2) to assist retired clergy with payment of health insurance premiums, where needed.

Under the **Clergy Wellness Initiative**, assistance has been provided to clergy to allow participation in religious pilgrimages, interim ministry training, Trinity's Clergy Leadership Project, CREDO conferences, etc. Funds received and expended over the last three years are as follows:

<b>Clergy Wellness Initiative</b>	<b>2009 (Through September 30)</b>	<b>2008</b>	<b>2007</b>
<b>Revenue</b>			
Episcopal Charities Grant	0	25,000	30,000
<b>Expense</b>			
Grants for Assistance	2,504	15,716	13,716
<b>Excess of Revenue over Expense</b>	(2,504)	9,284	16,284

\$47,000 is presently available to assist clergy in opportunities for refreshment and renewal. When clergy are well - physically, emotionally and spiritually - they are able to be more faithful and productive in serving God and the Church.

Under the grant for **Retired Clergy Health Insurance Benefits**, three clergy are presenting being assisted with payment of premiums for Medicare supplement plans. Funds received and expended over the last three years are below. \$29,000 is presently available.

<b>Retired Clergy Health Insurance</b>	<b>2009 (Through September 30)</b>	<b>2008</b>	<b>2007</b>
<b>Revenue</b>			
Episcopal Charities Grant	10,000	30,000	40,000
<b>Expense</b>			
Health Insurance Premiums	4,806	30,559	36,815
<b>Revenue Over (Under) Expense</b>	5,194	(559)	3,185

**The George Mercer Jr. Memorial School of Theology**  
**(the "Mercer School")**  
[www.mercerschool.org](http://www.mercerschool.org)

As noted in its recent catalog, the Mercer School has been an important theological resource for more than 50 years training individuals for various ministries needed for the mission of the church. In addition to having provided preliminary training for those pursuing holy orders, the school has increasingly offered a number of programs which are designed to prepare men and women for the church's lay ministries.

The Mercer School is a corporation organized and existing under the Education Law of the State of New York. It is governed by a board of trustees consisting of ten persons, six elected by Diocesan Convention and four appointed by the Bishop from each archdeaconry. The Bishop is a member, *ex officio*, and is, by canon, the president. A director is responsible for the day-to-day management of the school. At present that position is filled by an interim.

The School's income is derived largely from an allocation from the Mercer Scholarship Fund (described earlier under the Trustees of the Estate) and is supplemented by other sources as indicated below.

<b>The Mercer School</b>	<b>2008 Actual</b>	<b>2009 Budget</b>
<b>REVENUE</b>		
Contributions	9,533	6,500
Mercer Scholarship Fund	471,340	525,000
Investment Fund Dividends	1,932	1,946
Registration Fee Income	46,110	50,000
Clergy Conference/Clergy Days Fees	18,880	18,000
Other income (e.g., building use fees)	15,255	18,500
<b>Total Revenue</b>	<b>563,050</b>	<b>619,946</b>
<b>EXPENSE</b>		
Salaries and Benefits:		
Administration	232,600	244,901
Librarian	53,772	56,394
Custodial	82,713	86,031
Subtotal	369,085	387,326
Program	83,520	100,000
Library	14,873	16,000
Worship	2,559	4,500
Publicity & Development	10,458	14,000
Administration	63,477	75,450
Services and Fees	19,078	22,259
<b>Total Expense</b>	<b>563,050</b>	<b>619,535</b>
<b>Revenue Over (under) Expense</b>	<b>0</b>	<b>411</b>

**Episcopal Charities of Long Island ("ECLI")**  
[www.dioceselongisland.org/episcopalcharities](http://www.dioceselongisland.org/episcopalcharities)

Since 1951, Episcopalians, through their gifts to ECLI, have been caring for people in Brooklyn, Queens, Nassau, and Suffolk, regardless of their religious background or status, through the various hospitals, orphanages, homes for the blind, nursing homes, social work agencies, summer camp and other youth programs they have helped fund. The original vision of Episcopal Charities was *to adequately minister to the sick, the poor, the aged, the infirm, the blind, the homeless child, and to give the best possible training to young women to accept the vocation of nursing*. ECLI's agencies have changed somewhat since then, but their overall mission has remained the same: to seek and serve Christ in all people, principally within the geographic area of Long Island.

ECLI<sup>10</sup> is a 501(c)(3) not-for-profit organization governed by a board of directors consisting of ten persons, six elected by Diocesan Convention and four appointed by the Bishop from each archdeaconry. The Bishop is a member *ex officio* and, by canon, is the president; an executive director is responsible for the day-to-day management of the organization.

At August 31, 2009, the market value of ECLI's board-designated endowment which generates the income for its operations was \$7.7 million. Dividends from this fund are estimated to be \$495,000 for 2010.

Episcopal Charities of Long Island	2008 Actual	2009 Budget
<b>REVENUE</b>		
Support from Churches	112,638	107,584
Bequests	23,064	0
Subtotal Contributions	135,702	107,584
Investment Fund Dividends	660,708	587,363
<b>Total Revenue</b>	796,410	694,947
<b>EXPENSE</b>		
Archdeaconry & Church Based Grants <sup>11</sup>	52,500	50,000
Program Grants		

<sup>10</sup> Episcopal Charities was organized in 1951 and was known as Episcopal Charities Appeal until February 3, 1960 when it was incorporated as Episcopal Charities of Long Island under the Not-For-Profit Corporation Law of the State of New York.

<sup>11</sup> Recipients of the 2008 Archdeaconry and Church Based Grants were as follows: St. Patrick's, Deer Park (\$10,000); St. George's, Flushing (\$3,000); Grace Church, Jamaica (\$4,000); Redeemer, Brooklyn (\$10,000); Grace Church, Riverhead (\$10,000); All Saints, Richmond Hill (\$1,500); St. George's, Brooklyn (\$4,000); and the Shinnecock-Sewanhaka Society (\$10,000).

<i>Diocese</i>		
Diocesan Youth Ministry (2008 grant returned) <sup>12</sup>	(15,000)	6,000
The Bishop's Call	160,000	100,000
Retired Clergy Health Insurance Benefits	30,000	10,000
Clergy Wellness Initiative	25,000	
<i>Other</i>		
Episcopal Health Services (Pastoral Care)	65,000	50,000
Episcopal Community Services/FCS	140,000	75,000
Camp DeWolfe (Operations)	75,000	45,000
Diocese of Louisiana (Katrina Relief)	4,000	0
Diocese of Mississippi (Katrina Relief)	4,000	0
Camp DeWolfe Scholarships <sup>13</sup>	33,526	32,048
<b>Total Grants</b>	<b>574,026</b>	<b>368,048</b>
Campaign Expense	49,818	57,700
Administration and Stewardship Programming	272,667	269,199
<b>Total Expenditure</b>	<b>896,511</b>	<b>694,947</b>
<b>Excess Revenue over (under) Expenditures</b>	<b>(100,101)</b>	<b>0</b>

**The Board of Managers of Camp DeWolfe  
("Camp DeWolfe")  
[www.campdewolfe.org](http://www.campdewolfe.org)**

Camp DeWolfe is a 501(c)(3) not-for-profit corporation organized and existing under the Not-For-Profit Corporation Law of the State of New York. It is organized exclusively for charitable and religious purposes; its primary purpose is to further the Christian spiritual development of children by The Episcopal Church in the Diocese of Long Island by working with children in a suitable, proper and conducive manner to foster their personal, social and religious development.

The camp, located on the north shore in Wading River on 20 acres bordering the Long Island Sound on property owned by the Trustees of the Estate, has been ministering to children since 1947, when Bishop James P. DeWolfe founded the camp as a community of Christian living for the young people of the Diocese. The Camp offers a variety of summer programs for boys and girls: a traditional children's day and overnight camp for ages 7-13; Senior Camper Week for 14-17; High Adventure trips for 14-17; and CIT programs for 16-17. Between September and June, the Camp provides a retreat facility to non-profit groups according to an established fee structure.

<sup>12</sup> A 2008 grant from ECLI to Diocesan Youth Ministry was not used and therefore returned to them in 2009.

<sup>13</sup> ECLI administers two trusts whose income is restricted to scholarships for Camp DeWolfe. Accordingly, these funds are transferred annually to the Camp and reflected on its financial statement as revenue. The trusts will generate approximately \$28,000 in 2010.

Camp DeWolfe is governed by a 17-member board of managers consisting of: two persons appointed by the Trustees of the Estate; two persons appointed by the Diocesan Council; four persons elected by the archdeaonries; six persons elected by Diocesan Convention; and three persons elected by the Board of Managers. The Bishop is, by canon, president; the Board of Managers employs (1) a full-time director who is responsible for the operation of the camp and its programs throughout the year; (2) a full time operations manager (who also serves as program director during July and August); and (3) a part-time administrative assistant. All three live on-site at the Camp. Other employees consist of counselors, medical personnel, lifeguards, cooks and a registered nurse during the summer camp season.

<b>Camp DeWolfe</b>	<b>2008</b>	<b>2009</b>
	<u><b>Actual</b></u>	<u><b>Budget</b></u>
<b>REVENUE</b>		
Episcopal Charities Scholarships	33,526	33,500
Scholarships	18,724	18,000
Investment Fund Dividends	252	300
Registration Fee Income	50,524	55,000
Subtotal Summer Camp	<u>103,026</u>	<u>106,800</u>
 Off-Season Retreats	 <u>205,039</u>	 <u>205,000</u>
 Contributions	 32,191	 32,000
Episcopal Charities Grant	75,000	45,000
Diocese of Long Island Grant	21,013	20,000
Episcopal Charities Designated Gifts	10,300	10,300
Interest Income	28	50
Annual Dinner (net proceeds)	0	20,000
Subtotal General	<u>138,532</u>	<u>127,350</u>
<b>Total Revenue</b>	<u><b>446,597</b></u>	<u><b>439,150</b></u>
 <b>EXPENSE</b>		
Summer Camp	185,724	137,024
Off-Season Retreats	117,737	105,700
Maintenance (Site Costs)	84,607	69,800
Administration (including Insurance)	90,344	126,300
<b>Total Expenditure</b>	<u><b>478,412</b></u>	<u><b>438,824</b></u>
 <b>Excess Revenue over (under) Expenditures</b>	 <u><u><b>(31,815)</b></u></u>	 <u><u><b>326</b></u></u>

**Family Consultation Services (D/B/A Episcopal Community Services)**  
[www.ecslongisland.org](http://www.ecslongisland.org)

Episcopal Community Services, a 501(c)(3) not-for-profit organization is, by canon, a diocesan corporation, governed by a ten-member board of directors, six elected by

Diocesan Convention and four appointed by the Bishop from each archdeaconry. The Bishop is a member *ex officio* and, by canon, is the president; an Executive Director is responsible for the day-to-management of the organization. The diocesan office does not provide financial and accounting services to ECS as it does for the other diocesan corporations. Rather, ECS has its own in-house financial operation.